



Salem Area Mass Transit District
Board of Directors Meeting
May 23, 2024

Index of Board Actions

<u>Action</u>	<u>Page</u>
Approve the Consent Calendar	3
A. Approval of Minutes	
1. April 25, 2024 Board of Directors Meeting.	
B. Routine Business Items	
1. Adopt FY 2025 Board Meeting & Work Session Schedule	

Salem Area Mass Transit District
Board of Directors Meeting Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301
May 23, 2024

Full Video of Board Meeting can be accessed at: https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71iiYD_YiUu7ABEx92

Attendees:

Board: President Maria Hinojos Pressey, Directors Ramiro Navarro Jr. (Virtual), Sadie Carney, Ian Davidson, Sara Duncan, and Bill Holmstrom Absent: Director Joaquín Lara Midkiff

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CIO Art Boulanger, CFO Denise LaRue, CHRO Jaél Rose, CCO Patricia Feeny, CPDO Shofi Ull Azum, COO Tom Dietz, Service Strategic Initiatives Administrator Bobbi Kidd, and Executive Assistants Kirra Pressey.

Guest: Legal Counsel Sara Sayles (Virtual)

I. CALL TO ORDER

A. Attendance

President Hinojos Pressey called the meeting to order at 5:30 p.m.

Attendance was noted with Director Navarro attending virtually and Director Lara Midkiff absent.

B. Safety Moment

GM Pollock presented a safety moment emphasizing the importance of mental health, noting that it is just as crucial as physical health. He discussed ways to promote mental health wellness and how to foster a supportive environment. He extended special thanks to Benefits and Leave Coordinator Amelia Crawford for sharing weekly messages this month that highlight mental health and available resources.

II. ANNOUNCEMENTS | CHANGES TO THE AGENDA - None

III. PRESENTATION(S) - None

IV. PUBLIC COMMENT - None

V. CONSENT CALENDAR

Presenter: President Maria Hinojos Pressey

Staff Report: Pg. 4-10

A. Approval of Minutes

1. April 25, 2024 Board of Directors Meeting

B. Routine Business Items

1. Adopt FY 2025 Board Meeting & Work Session Schedule

Motion:	Approve the Consent Calendar As Presented
Motion By:	Director Bill Holmstrom
Second:	Director Ian Davidson
Vote:	Motion Passed Unanimously

VI. ITEMS DEFERRED FROM THE CONSENT CALENDAR – None

VII. ACTION ITEMS – None

VIII. INFORMATIONAL REPORTS

A. FY24 Q3 Strategic Plan Report

Presenter: Strategic Initiatives Administrator Bobbi Kidd

Staff Report: Pg. 11-18

Strategic Initiatives Administrator Kidd presented an overview of the District's guiding principles and 2024 Success Outcomes. She highlighted three organizational tactics currently in place and elaborated on the measures taken to prepare for the FY25 Strategic Plan.

B. FY24 Q3 Performance Report

Presenter: CPDO Shofi Ull Azum

Staff Report: Pg. 19-51

CPDO Ull Azum presented the FY24 Q3 Performance Report, outlining various key metrics. He highlighted notable ridership trends. Additionally, he delved into route productivity, offering a breakdown of boardings per route, per revenue hour. Finally, he addressed trends observed in Cherriots LIFT, Shop and Ride, and Van Pool services

C. FY24 Q3 Finance Report

Presenter: CFO Denise LaRue

Staff Report: Pg. 52-58

CFO LaRue presented the FY24 Q3 Finance report, covering various financial aspects. She provided an overview of the General Fund, Transportation Program, and Capital Fund financial performance year-to-date. Lastly she discussed the budget usage surrounding the Strategic Plan organizational tactics.

IX. GENERAL MANAGER'S REPORT

GM Pollock provided the General Manager's Report, highlighting the upcoming Employee Appreciation Day on May 30th, and the Joint Committee on Transportation Roadshow on June 4th in Portland.

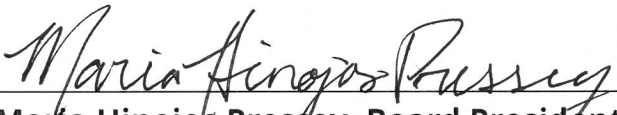
X. BOARD OF DIRECTORS REPORT

President Hinojos Pressey and Directors provided reports on committees and activities in which they represent the District.

XI. ADJOURN

President Hinojos Pressey adjourned the meeting at 6:37 p.m.

Respectfully Submitted


Maria Hinojos Pressey
Maria Hinojos Pressey, Board President