



Salem Area Mass Transit District
Board of Directors Meeting
February 23, 2023

Index of Board Actions

<u>Action</u>	<u>Page</u>
Move to approve the Consent Calendar.....	3
A. Approval of Minutes	
1. January 26, 2023 Board of Directors Executive Session	
2. January 26, 2023 Board of Directors Work Session	
3. January 26, 2023 Board of Directors Meeting	
B. Routine Business Items	
1. Appoint new member to Statewide Transportation Improvement Fund Advisory Committee (STIFAC)	
 Move to authorize the General Manager to execute a contract amendment with Creative Bus Sales Inc. for the purchase of four (4) category D vehicles for use in the local fixed route service for an amount not to exceed \$729,464 (Seven-hundred and twenty-nine thousand, four-hundred and sixty-four dollars)	 3

Salem Area Mass Transit District
Board of Directors Meeting Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

February 23, 2023

Full Video of Board Meeting can be accessed at: https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71IiYD_YiUu7ABEx92

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr., Sadie Carney, Maria Hinojos Pressey, Sara Duncan (Virtual), and Bill Holmstrom (Virtual).

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CHRO Christina Conner, CFO Denise LaRue, CCO Patricia Feeny, COO Tom Dietz, Service Planning Manager Chris French, Maintenance Manager Gregg Thompson, Strategic Initiatives Administrator Bobbi Kidd, Executive Assistant Kirra Pressey.

Guest: Legal Counsel Sara Sayles (Virtual), Principal with TransPro Consulting James Rubin.

I. CALL TO ORDER

- A. President Ian Davidson called the meeting to order at 6:42 P.M. Attendance was noted and a quorum was present.

- B. For the Safety Moment, GM Allan Pollock provided tips for driving in the snow and/or ice, advising to stay home whenever possible and when able, leave it to the professionals and take the bus.

II. PRESENTATION(S)

- A.** Customer Satisfaction and Community Value Surveys Presentation
Presenter: James Rubin (Principal with TransPro Consulting), introduced by CCO Patricia Feeny
Staff Report and Presentation: Pg. 5-12
James Rubin discussed the results of the Customer Satisfaction Survey for both fixed route buses and paratransit. In addition he also discussed the results of the Community Value Surveys.

- B.** TransDASH FY 2023 Q2 Presentation
Presenter: James Rubin, introduced by Strategic Initiatives Administrator Bobbi Kidd
Staff Report and Presentation: Pg. 13-18

III. PUBLIC COMMENTS

The Board received one written comment from Kathryn Lincoln for their review. The comment is located in the Board Packet, Item III.

IV. CONSENT CALENDAR

Presenter: President Davidson

Staff Report: Pg. 13-18

C. Approval of Minutes

4. January 26, 2023 Board of Directors Executive Session
5. January 26, 2023 Board of Directors Work Session
6. January 26, 2023 Board of Directors Meeting

D. Routine Business Items

2. Appoint new member to Statewide Transportation Improvement Fund Advisory Committee (STIFAC)

Motion: **Approve the Consent Calendar**
Motion By: **Director Sadie Carney**
Second: **Director Maria Hinojos Pressey**
Vote: **Motion Passed Unanimously**

V. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

VI. ACTION ITEMS

- A.** Shall the Board authorize the General Manager to execute a contract amendment with Creative Bus Sales Inc. for the purchase of four (4) category D vehicles for use in the local fixed route service for an amount not to exceed \$729,464?

Presenter: Maintenance Manager, Gregg Thompson

Staff Report: Pg. 35-36

Motion: **Move to authorize the General Manager to execute a contract amendment with Creative Bus Sales Inc. for the purchase of four (4) category D vehicles for use in the local fixed route service for an amount not to exceed \$729,464 (Seven-hundred and twenty-nine thousand, four-hundred and sixty-four dollars).**
Motion By: **Director Ramiro Navarro Jr.**
Second: **Director Sadie Carney**
Vote: **Motion Passed Unanimously**

VII. INFORMATIONAL REPORTS

- A.** Performance FY 2023 Q2 Report

Presenter: Service Planning Manager Chris French

Staff Report and Presentation: Pg. 37-76

In addition to presenting the Performance report for FY 2023 Q2, Chris French also discussed Youth Zero Ridership for January 2023.

- B.** Strategic Plan FY2023 Q2 Report

Presenter: Strategic Initiatives Administrator Bobbi Kidd

Staff Report and Presentation: Pg. 77-84

- C. Financial FY 2023 Q2 Report
Presenter: CFO Denise LaRue
Staff Report and Presentation: Pg. 85-91

VIII. GENERAL MANAGER'S REPORT

GM Pollock provided the General Manager's report. In addition, he provided recognition to Cherriots EOC Staff and Frontline Employees who were present at 4:00 AM this morning to assist in getting buses ready and on the road to serve the public during winter weather conditions.

IX. BOARD REPORT

President Davidson, and Directors provided reports on committees and activities in which they represent SAMTD.

During President Davidson's report the following changes in appointments were made:


- Director Duncan was appointed to serve on the DEI Subcommittee. In addition, Director Duncan was also appointed to serve as Chair on the DEI Subcommittee.
- Director Holmstrom will now serve on the Citizen Advisory Committee in place of Director Hinojos Pressey.

In addition President Davidson asked Cherriots staff to undertake the re-naming of the Citizens Advisory Committee to the Community Advisory Committee.

X. ADJOURN

President Davidson adjourned the meeting at 8:37 P.M.

Respectfully Submitted



Ian T. Davidson, President